

## Coordinator – Equipment Assessment and Certification

World-class company and Quebec flagship, Ocean Group is a leader in the Canadian marine industry. We have built our history and reputation with our employees. We believe in developing and maintaining a strong culture based on the prevention of health, safety and environmental. We promote a healthy, safe and respectful work environment for our surroundings and our host communities. Within our various talented teams, we find employees driven by a desire to make a difference and who integrate our values of excellence, integrity and respect. Come and take on challenges within a company with great ambitions and put your passion to work. Come "live Ocean"!

Ocean Group was honoured with the *HR - Best Practices Award* by the Chambre de commerce et d'industrie de Québec at the prestigious Fidéides 2021 evening.

### BRIEF JOB DESCRIPTION

Reporting to the Assistant Director - Maintenance Planning and Coordination, the incumbent is responsible for the certification and regulatory monitoring of the Marine Works and Dredging business unit's fleet. He establishes the specifications and cost structure for major mechanical work. He must analyze the useful life cycles of equipment in order to support acquisition and maintenance projects. He participates in the establishment of repair budgets and follows up with the managers to ensure that they are respected.

### RESPONSABILITIES

- Evaluate the work to be done on land and marine equipment (dredges, workboats, cranes, etc.);
- Establish and follow up on the budgets of major works, CAPEX (projects that can be capitalized);
- Follow up on expiring certifications and renew them (e.g. Division 3, IIS, ECRC, T/C, etc.);
- Ensure compliance of the fleet's maritime documents;
- Prepare specifications for major mechanical projects;
- Follow up on projects for equipment currently being maintained or repaired (dredges, workboats, cranes, etc.)
- Establish the useful life of equipment and plan for its renewal;
- Participate and support the activities of the Health, Safety and Environment Management System.

### REQUIREMENTS

- Diploma in mechanical engineering or marine mechanics training;
- Experience in the marine field;
- Good knowledge of Office Suite software (Word and Excel);
- Good knowledge of Interat software (asset);
- Bilingualism in French and English, oral and written (asset).

### BENEFITS AND WORKING CONDITIONS

- Permanent job – 37.5 hours per week;
- Company culture oriented towards professional development;
- Company in full expansion;
- Full range of benefits;
- Free employee assistance program available to the whole family;
- Deferred Profit Sharing Plan (DPSP);
- Social club;
- Access to a bonus program;
- Paid vacations during the holiday season!
- Possibility of occasional teleworking;
- Great geographical environment, in the heart of the Old Port of Québec.

*NB: Ocean Group subscribes to an Equality Access Program and invites women, visible minorities, First Nations and Inuit people and persons with disabilities to apply. The masculine form is used in this document for conciseness purposes only. We believe in the principle of employment equity and are open to measures of accommodation in the selection process.*

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