



## Mooring Management Specialist

World-class company and Quebec flagship, Ocean Group is a leader in the Canadian marine industry. We have built our history and reputation with our employees. We believe in developing and maintaining a strong culture based on the prevention of health, safety and environmental. We promote a healthy, safe and respectful work environment for our surroundings and our host communities. Within our various talented teams, we find employees driven by a desire to make a difference and who integrate our values of excellence, integrity and respect. Come and take on challenges within a company with great ambitions and put your passion to work. Come "live Ocean"!

Ocean Group was honoured with the *HR - Best Practices Award* by the Chambre de commerce et d'industrie de Québec at the prestigious Fidéides 2021 evening.

### BRIEF JOB DESCRIPTION

Reporting to the Department Head, Marine Expertise, the incumbent will be responsible for the management of nylon mooring lines and steel cables for Ocean Group. He will have to implement a maintenance and follow-up plan to maintain a high quality standard. In addition, he will support the Project Director by providing expertise for various Ocean Group projects. He will be responsible for administrative tasks and for providing the necessary materials to advance the various projects under his responsibility. He will ensure that the security of the site is maintained at all times. He will participate in the evaluation of needs, the development of content and the teaching of training related to his field of expertise.

### RESPONSABILITIES

- Work in close collaboration with the Project Director in the realization of projects;
- Participate in needs assessment, content development and training related to his field of expertise;
- Support the Navigation team in the execution of special projects;
- Perform requisitions and research (as needed) to find new suppliers;
- Carry out the inventory of mooring lines and ensure follow-up;
- Manage monthly inspections of nylon mooring lines and steel cables;
- Implement and follow up on performance indicators on nylon and steel mooring lines;
- Implement an inspection and repair plan for nylon mooring lines;
- Implement a training plan for the inspection and repair of nylon mooring lines;
- Train staff on nylon mooring repairs;
- Order the necessary material from the procurement department;
- Receive goods, manage subcontracting and ensure that documentation and invoices are in order;
- In collaboration with the captain in charge of the tugboat, carry out the inventory of the towing equipment on board the tugs;
- Operate the crane truck of Ocean Towing, as needed;
- Participate and support the activities of the Health, Safety and Environment Management System.

### REQUIREMENTS

- Professional degree and developed technical expertise in mooring management;
- Combination of three ( 3 ) to five ( 5 ) years of experience in the field of seamanship and mooring;
- Good knowledge of Office Suite software (Word and Excel);
- Very good knowledge of French and English, oral and written (asset);
- Ability to work in a team;
- Available to travel for work purposes;
- Good organization of work and sense of priorities.

### BENEFITS AND WORKING CONDITIONS

- Permanent job – 37.5 hours per week;
- Paid vacations during the holiday season!
- Full range of fringe benefits;
- Free employee assistance program available to the whole family;
- Deferred Profit Sharing Plan (DPSP);
- Access to a bonus program;
- Social club;
- Great geographical environment, in the heart of the Old Port of Québec.



*NB: Ocean Group subscribes to an Equality Access Program and invites women, visible minorities, First Nations and Inuit people and persons with disabilities to apply. The use of the masculine gender in this document is only intended to lighten the text. We believe in the principle of employment equity and are open to measures of accommodation in the selection process.*

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